

Richmond School District Policy Statement
Use of Alternative Vehicles to Transport Students

Policy #: 751.5

Although transportation by school bus is the District's primary method of providing student transportation services, the District Administrator, or his/her designee, may approve the District's provision of student transportation services via the use of a vehicle other than a school bus, provided that the use of such vehicles is done in a manner that is consistent with state law and applicable Board policies.

Under no circumstances shall the District authorize a District employee or volunteer to provide student transportation using an alternative vehicle that (1) is manufactured to accommodate more than nine passengers, in addition to the driver; (2) does not have a sufficient number of permanently-mounted and forward-facing seats for each passenger; (3) was manufactured more than 20 model years ago; or (4) is a homemade, street modified, or replica vehicle.

- **District Employees Authorized to Drive an Alternative Vehicle to Transport Students**
Specific administrative procedures shall be developed which shall be used to authorize a District employee to drive a privately-owned, District-owned, or District-leased motor vehicle to transport students within the scope of the individual's employment. No District employee who has not been authorized to do so under the District's procedures shall use a motor vehicle to transport students in carrying out, or in connection with, any job-related duty.
- **Non-Student, Adult Volunteer Drivers who Use a Personal Vehicle and Receive No Compensation**
Specific administrative procedures shall be developed which shall be used to authorize a non-student volunteer driver who is at least 18 years old to transport students under the conditions that (1) the driver uses a specifically-identified, privately-owned vehicle; and (2) the driver is not receiving any compensation from the District for his/her volunteer services.

This policy is not intended to apply to any situation where (1) a parent or guardian is providing transportation solely to his/her own child(ren) by means selected entirely by the parent or guardian; or (2) students and/or parents or guardians otherwise make their own, voluntary arrangements for transportation (i.e., the transportation in question is not District-provided transportation).

Legal References:

Wisconsin Statutes

Section 110.075	[motor vehicle inspection]
Section 121.52	[vehicle, operator and driver requirements]
Section 121.53	[school bus insurance]
Section 121.54	[transportation by school districts]
Section 121.55	[methods of providing transportation]
Section 121.555	[alternative methods of providing transportation]
Section 346.89	[inattentive driving; includes prohibitions related to the use of electronic devices while driving]
Chapter 347	[equipment of vehicles]

Wisconsin Administrative Code

Trans 305	[standards for vehicle equipment]
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Cross References: Employee Handbook

Adoption Date: 8/24/20