

The Board of Education recognizes that school buildings serve as a resource to the community for the education of students and for other public activities. The Board recognizes, however, that the presence of persons other than District students and employees in school buildings or on school grounds while school is in session without the knowledge and approval of the District Administrator/designee could seriously deter the District's ability to protect the safety and welfare of its students and employees and prevent damage or vandalism to District property. The Board desires to minimize the potential risks that may arise from the presence of persons who are not District students or employees in school or on school grounds without the knowledge and authorization of the District Administrator/designee. The District Administrator is designated to provide for the safety of students and employees in school, protection of the building and grounds, and District equipment.

The District Administrator/designee is authorized to determine under which conditions and circumstances visits are to be permitted. In exercising discretion, the District Administrator shall consider the purpose of the visit and the impact on the learning environment. Administrative procedures will provide guidance for school personnel and other authorized individuals visiting the school district.

**Wisconsin Statutes**

[Section 118.07\(4\)](#) [school safety plans]

[Section 120.12\(1\)](#) [school board duty; care, control and management of school district property]

[Section 120.13\(35\)](#) [school board power; authority to set rules governing individuals' presence in school buildings]

[Section 120.44\(2\)](#) [school board powers and duties; unified school districts – *include this reference only if classified as a unified school district*]

[Section 121.02\(1\)\(i\)](#) [school district standard; provide safe and healthful facilities]

[Section 301.475](#) [sex offender's presence on school premises; school administrator notification required]

Adopted: 5/9/2011

Reviewed: 1/13/2020