

The Richmond School District shall consider a student to be a full-time student if he/she meets any one of the following conditions:

1. The student is enrolled in the District's four-year-old or five-year-old kindergarten program for the regular school hours of his/her assigned kindergarten program.
2. The student is enrolled in an elementary school or middle school in the District (grades JK through 8), including any District charter school, and is scheduled in classes or approved school activities for the entire school day as defined by the District.
3. The student is enrolled in the District and is approved for and participating in an alternative school/educational program or other District-approved educational program or placement. This includes, but is not limited to, any program or placement defined through a program or curriculum modification, programs for children at risk of not graduating from high school, school-age parent programs, work-based learning programs, gifted programming, programming to remediate truancy, and programs leading to high school graduation or a high school equivalency diploma.
4. The student has been evaluated by an individualized education program (IEP) team or Section 504 team, prescribed an IEP or Section 504 plan, and is participating in educational programming and services in accordance with the IEP or Section 504 plan. This includes children who are at least 3 years old and who are eligible for and receiving special education services through the District's early childhood program.

A full-time student's District-approved classes need not necessarily be classes that are offered by or in the District. For example, students who have received District approval to take one or more non-District courses through the Youth Options program, the "Course Options" program, contracted educational services, inter-district cooperative agreements, etc., do not lose their full-time status based upon including such courses in their schedule.

Whether and to what extent the District is permitted to include a student in the District's various membership counts for school finance purposes is not determined exclusively by their status as a full-time student as defined within this policy. However, this policy's definition of full-time student shall apply to the membership count process to the extent that (1) a District-based determination of full-time status is relevant to the membership count process, and (2) the District is financially responsible for the student's educational program. This policy shall not be interpreted in a manner that would prevent the District from including a student in its membership count where state law and related Department of Public Instruction procedures clearly permit inclusion (for example, where the student is a resident student attending public school in another school district under a District-paid tuition agreement, the full-time public school open enrollment law, or a tuition waiver under [section 121.84\(4\)](#) of the state statutes).

Legal References:

Wisconsin Statutes

[Section 115.28\(7\)\(e\)](#) [alternative education programs]

Section 115.787	[individualized education programs for students with disabilities]
Section 115.915	[programs and services for school age parents]
Section 118.14	[age of students]
Section 118.15(1)(c)	[programs leading to high school graduation or high school equivalency diploma]
Section 118.15(1)(d)	[program or curriculum modifications]
Section 118.153	[programs for children at risk of not graduating from high school]
Section 118.35	[gifted and talented programs]
Section 118.52	[course options]
Section 118.55	[youth options program]
Section 118.56	[work-based learning programs]
Section 121.004(5)	[“membership” definition for purposes of reporting student membership count]
Section 121.004(7)	[“pupils enrolled” for membership count purposes]
Section 121.02(1)(f)	[school district standards; minimum hours of direct student instruction]
Section 121.05	[budget and membership report]
Section 121.90(1)	[“number of pupils enrolled” for revenue limit purposes]

[Wisconsin Constitution, Article X](#) [\[free public education for persons between the ages of 4 and 20\]](#)

Federal Laws

Individuals with Disabilities Education Act	[programs and services for students with disabilities]
Section 504 of the Rehabilitation Act of 1973	[disability discrimination; reasonable accommodations]

Approved: 10/13/08

Reviewed: 1/8/18