

Richmond School District Policy Statement
Administering Medication to Students

Policy #: 453.4

Medications should be administered to students at home, rather than at school, whenever possible. School personnel who are authorized in writing by a building principal or the District Administrator may administer medications to students under the procedures and conditions established to implement this policy that are developed with the assistance of the District nurse and adopted by the Board.

The District nurse, or Health Room designee shall be the supervisor of the medication administration program in the District. The District nurse, or Health Room designee shall be responsible for overseeing the receipt of written medication instructions and consents, maintenance of complete and accurate medication administration records, proper storage of medications, and disposal of outdated and unused medications in accordance with District procedures.

The District nurse, or Health Room designee shall also be responsible for ensuring that the written medication administration procedures are reviewed periodically.

No school personnel, other than a health care professional, shall be involuntarily required to administer any medication to a student by any means other than ingestion. Authorized school personnel who voluntarily agree to administer a prescription drug or nonprescription drug product that must be injected into a student, inhaled by a student, or administered in any other manner not considered ingestion, shall complete the training approved by the Department of Public Instruction before administering medication to a student through such means.

Students may possess (carry) and use an inhaler or epinephrine auto-injector with the written approval of the student's physician and parent or guardian.

No Board policy or District procedures shall be interpreted to limit or detract from the immunities and other limitations on liability available under the law to nurses and other persons who engage in or assist with the administration of medication to students.

LEGAL REF Sections 118.125 Wisconsin Statutes
118.29
118.291
118.292
118.2925
121.02(1) (g)
146.82
146.83
N 6.03(3) Wisconsin Administrative Code
PI 8.01(2)(g)2

Approved: 6/12/17